

**(Tentative Translation) Regulations on the Institutional Repository at
the National Graduate Institute for Policy Studies**

June 18, 2014
Regulation No. 15 of 2014

(Purpose)

Article 1 The operation and other matters concerning the institutional repository at the National Graduate Institute for Policy Studies (hereinafter referred to as the “Institute”; the institutional repository at the Institute shall hereinafter be referred to as the “Repository”) shall be as provided for in these Regulations.

(Operation of the Repository)

Article 2 The Repository is to be operated in order to electronically collect, preserve in perpetuity, and provide open access to intellectual products created through education and research activities carried out at the Institute, thereby contributing to the advancement of education and research as well as to the benefit of society as a whole.

(Institutional Repository Committee)

Article 3 The Institutional Repository Committee of the National Graduate Institute for Policy Studies (hereinafter referred to as the “Committee”) shall be established in order to deliberate on the operation of the Repository.

(Composition of the Committee)

Article 4(1) The Committee shall be composed of the following members:

- (i) Director of the Library;
- (ii) Director of the Policy Research Center;
- (iii) Chairperson of the Ph. D. Programs Committee;
- (iv) Director-General of the Administrative Bureau; and
- (v) Other faculty members who are designated by the President.

(2) The members of the Committee provided for in item (v) of the preceding paragraph shall hold office for two years and may be re-appointed; in the event that a vacancy arises in the Committee, a successor’s term of office shall run for the remaining term of the predecessor.

(Chairperson and Vice-Chairperson)

Article 5(1) The Committee shall have a Chairperson, and the person provided for in

paragraph (1), item (i) of the preceding Article shall be appointed as the chairperson.

(2) The Chairperson shall convene and preside over a Committee meeting.

(3) The Committee shall have a Vice-Chairperson, whom the Chairperson shall designate from among members.

(4) The Vice-Chairperson shall assist the Chairperson and shall perform the duties of the Chairperson on his/her behalf in the event that he/she is unable to perform the duties.

(Operation of the Committee)

Article 6(1) The Committee shall not form an agreement or adopt a resolution without the presence of the majority of the members.

(2) The Chairperson may call for attendance of a non-committee person to hear his/her opinion about a specific matter as deemed necessary.

(Administrative Affairs)

Article 7 The administrative affairs of the Committee shall be handled by the Research Support and International Affairs Division.

(Miscellaneous Provisions)

Article 8 In addition to what is provided for in these Regulations, any necessary matters concerning the operation of the Repository shall be provided for separately by the President.

Supplementary Provisions (Regulation No. 15 of 2014 [June 18, 2014])

These Regulations shall come into effect as of June 18, 2014.